



**KENTUCKY REGISTERED SANITARIAN  
EXAMINING COMMITTEE  
275 EAST MAIN STREET, HS1E-B  
FRANKFORT, KY 40621**

March 25, 2004

The meeting of the Registered Sanitarian Examining Committee was called to order by Chair Kathy Fowler.

Those in attendance were:

Kathy Fowler, Chair  
Ed Cecil, Director West Region  
Roy Foushee, Director Central Region  
Dan Troutman, Director East Region  
Vicki Smith, Executive Secretary  
Guy F. Delius, Secretary, Cabinet's Representative

Old Business:

The Committee reviewed the minutes of the November 12, 2003 meeting.

Motion to accept minutes with changes.

Roy Foushee.

Ed Cecil, Seconded.

In Favor 3      Not In Favor 0

Discussion on the need to clarify the required criteria for submission of contact hour information from organizations. The Committee agreed to provide an update letter to association leadership members.

Guy Delius had previously asked that each director make contact with at least 10 Registered Sanitarians in their respective regions to inform them that they are the director for that region and let them know some of the services the committee provides and further solicit their input as to any initiatives they want to see the Committee focus on, change or improve. The Directors should report back at the next meeting of the "top 3 initiatives" members in their region wish the board to address. The information will be compiled and distributed to members in an agreed format.



"An Equal Opportunity Employer M/F/H"

Dan Troutman:

Provided names of 10 persons contacted and initiatives persons wished the committee to pursue, such as strive to further the profession by educating the populous on what our vocation entails and advocate for the environmental health specialists across the state and serve as a voice for them, and address the growing trend of allowing non R.S. to act as environmental health specialists for things such as dog bites, complaints, etc.

Roy Foushee:

Provided names of persons contacted, and offered the following comments on suggested initiatives:

Urge and support the adoption of the new FDA food code for KY.

Urge and support the use of new technology for improvement of environmental-public health in Kentucky.

If possible, expand funding from state to local health departments.

Attention needs to be given to engineers conducting onsite sewage functions.

Ed Cecil and Kathy Fowler will provide information at the next meeting.

The Committee discussed the need to develop written protocols to remove the R.S. credential for sanitarians. Dan Troutman and Kathy Fowler agreed to work on drafting a document for the Committee to review at next meeting.

Vicki Smith will check on the new printing system for issuing R.S. credential cards.

Vicki Smith reported that her computer system is acceptable for the current time, and will keep the Committee posted on future needs for upgrading.

The Committee discussed the need to update the Director's area map, and the realignment of areas.

Motion to update the Directors map and realignment of areas.

Dan Troutman.

Ed Cecil, Seconded

In Favor 3      Not In Favor 0

Vicki provided a letter from Dr. Betty Olinger regarding Limited English Proficiency, Title VI.

Guy Delius stated he would check with Paul Royce, who leads the Department's LEP initiative and see how this would apply to R.S.

Discussion regarding the recipient of the 2003 Registered Sanitarian Training Award. The 2003 Award went to Mr. Dennis Spears of the Barren River District Health Department.

New Business:

Vicki Smith provided a listing of R.S. expenditures.

The Committee discussed expenditures and the budget.

Motion to accept the budget report.

Ed Cecil.

Roy Foushee, Seconded.

In Favor 3

Not In Favor 0

The Committee discussed training, equipment, emergency response needs and brainstormed how to best utilize funding to meet the needs of the majority of our Sanitarians. Some of the suggestions the Committee discussed are as follows: making a new hire training video, incorporate a library of training materials, produce on line training endeavors such as the federal ORA-U program. More discussion will be forthcoming on these matters.

Vicki Smith provided to the Committee a listing of new applicants successfully completing the exam.

Roger W. Sizemore

Lisa Bolton

Alvin J. Campbell

W. Ashley McCandless

Erica Crouch

Tanya Marcum

Seth Hamilton

Jessica Davenport

Sean Lemmon

Kenneth Kinsella submitted a request for reciprocity.

Motion to accept new Registered Sanitarians who have passed the exam.

Dan Troutman.

Ed Cecil, Seconded.

In Favor 3

Not In Favor 0

Motion to approve/accept reciprocity for Ms. Jan Fattic from Maryland.

Roy Foushee

Ed Cecil, Seconded.

In Favor 3

Not In Favor 0

Motion to accept Sue Gunstream's request for status change from inactive, back to Active Status.

Ed Cecil.

Roy Foushee, Seconded.

In Favor 3

Not In Favor 0

The Committee discussed the criteria necessary when individuals who are inactive request to go back on active status.

The Committee discussed the requests from Rob Dixon and Dale Marcum to be placed on inactive status, due to military service and retirement respectively.

Motion to accept the requests for inactive status, pending written notification (to be forthcoming).

Dan Troutman  
Roy Foushee, Seconded.  
In Favor 3      Not In Favor 0

The Committee Discussed the R.S. Training Award.  
Mr. Dennis Spears of Barren River District was nominated, met the criteria for the award and was approved by the Committee to be the recipient of the 2003 Training Award.

Guy Delius informed the Committee that he had been asked to provide an update to the Kentucky Health Department Association (KHDA) on Registered Sanitarians. Guy provided a copy of the PowerPoint presentation he provided to the KHDA group entailing who Registered Sanitarians are, what Registered Sanitarians do, what the statutes and regulations authorize and require of Sanitarians, who the members of the Committee are and further information about the profession.

Guy Delius discussed the need to now use electronic means (email-web page) to send out Registered Sanitarian minutes, as we will no longer be able to provide hard copy of the minutes.

Guy discussed the need to send out a letter to all Sanitarians informing them of the new format in which we will be sending information. Consideration must be given to retirees and others who do not have means to receive information through an electronic format.

Roy Foushee discussed a Radon meeting and a pool school and a request for contact hours.

Vicki Smith discussed the Web page and additions provided to the page.

Adjourn.

Respectively Submitted

Guy F. Delius, Secretary  
Cabinets' Representative